

Share the Blessings Dinner – 2010  
August 6, 2010 at the home of Margaret & Robert Cross  
Agenda

Attendees: Margaret Cross, Robert Cross, Carol Shay, Gary Lenox, Kevin Green, and Lauren Green

Opening Prayer; Margaret led the group in prayer.

Remarks and Direction

Kevin talked about Arthur Powers helping secure a location (KofC facility in Raleigh).

Carol Shay: Sr. Matthias missed her visa appointment; her next one is scheduled for Oct. 12, 2010.

Review Dinner Task List

Margaret Cross

**To-Do:** Kevin contact Bonaventure Agata as a possible speaker.

Margaret: I put people in places where they had been before (i.e., Carol for the necklaces, Rick for the layout, Lauren for getting the help to setup and cleanup).

Budgeting & Accounting:

MC: Martina mentioned the name of someone to handle the accounting.

KG: I'm not sure that person is still in play.

CS: What all does it entail?

KG: More emphasis on the overall accounting.

Let's look at the date. Decided on the Saturday, Nov. 13 , 2010. Book it from 4pm to 10pm.

MC: what was the order of the program last year (order of events)?

Tickets: who printed the tickets and figured out what went on there?

KG: Ed. Let 's ask him to see if he'll do it again.

MC: who did the program last year?

KG: Ed

MC: advertising?

LG: Ed

CS: are we interested in putting together baskets for raffles/silent auction?

LG: I'm willing to make some calls to get items donated for the baskets.

MC: will you put something out to board and ask them to do this?

KG: I will put the suggestion forward to the board.

We could potentially ask out of town supporters or businesses to sponsor a table or diners.

MC: Do we have a brochure to leave when we solicit? Will we have ads in the program? How much would the cost of the ad be?

KG: last year we did not allow businesses the option of how they could support us:

Buy an ad, provide a free service, sponsor a table.

The group liked the idea of providing options for support for the businesses.

Margaret calculated that a table (at 8 people per table) is valued at \$200.

CS: For a table: logo on the table and in the brochure. Should that be a gold level sponsor.

MC: \$200+ would be gold level sponsor.

KG: the gold level sponsor would have a brochure, table top, and something for the balloons.

Group: folks are just buying the advertisement.

CS: for the levels;

\$25-\$49.99 Bronze

\$50-199.99 silver

\$200- gold

CS: How many people came last year?

LG: sold 125-130 tickets.

LG: Who co-ordinated tickets last year?

KG: Martina

CS: any ideas of someone to co-ordinate ticket sales? Seems like it might be a manageable activity for someone who wants to be involved.

KG: Eileen Vaughan or Arthur & Brenda Powers

MC: what about Martha?

CS: would anyone be plussed if I made a sheet for the advertising?

Group: by all means.

MC: we are going to talk about this on Wednesday. Will we ask leadership committee to solicit 2 or more advertising commitments.

KG: remind me to contact Lorraine Rademacher to assist.

LG: contact Duk Do to help create baskets.

KG: Gary, I know you have a talent in auctioning. Is there anyway we can get you to utilize your talent?

CS: Perhaps you can draw people's attention to the items for silent auction.

MC: This needs to go to the program person.

KG: we need to drive our volunteers to get more involved.

MC: I don't want to take anything away from someone who has done a great job in the past.

KG: Our program will be more complex this year. We might need to have someone to help with layout of the program.

MC: I'll separate the tasks. Someone else will develop the program and Ed will print.

I got these tasks from Kevin. Is something else needed?

CS: what about hors d'oeuvres? Do we want do that again?

Group: yes.

The board said they would do so.

**To-Do:**KG: I need to build out the contact list for Margaret. We need to work that piece

GL: we had two problems: video going on and no one knew it was going. The PA system was not so great. We need to borrow Gary's PA system last year.

MC: the video last year was about what?

CS: Jen made a video of music and pictures; some compiled while she was in Uganda. Would be nice to use that as a prelude to the speaker.

**To-Do** KG: will look to see if we can get the presentation from Jen.

Sharing Information

All

Next Steps:

book the facility

Recruit additional volunteers.

Mc: will contact Donna & Ed & Martha & Debi (donna about 50/50 raffle, ed printing, Martha ticket sales, and debi balloons)

Have kevin check on the video

Have carol develop advertising brochure

Next Meeting (When and Where): on Friday, Aug. 27 @ 7pm at Margaret Cross' home,

Closing Prayer: led by KG